

SBVC Program Review

10/21/16
9:00 a.m. – 11:00 a.m.
B 118

MINUTES

Members:	Aaron Beavor	A	Michael Mayne	X	X = Present A = Absent
	Laura Cross	X	Kenny Melancon	X	
	Bonnie Cruz	A	Stacy Meyer	X	
	Diane Dusick	X	Sandra Moore	X	
	Rochelle Fender	X	Fermin Ramirez	A	
	Paula Ferri-Milligan	X	David Smith	X	
	Christie Gabriel	A	Nori Sogomonian	X	
	Todd Heibel	A	Shalita Tillman	A	
	Tim Hosford	X	Anna Tolstova	X	
	Kathryn Jaramillo	A	Abena Wahab	A	
	Robert Jenkins	A	Kathryn Weiss	X	
	Joel Lamore	X			
	Leonard Lopez	X			

TOPIC	DISCUSSION	FURTHER ACTION
College Council Report	P. Milligan and K. Weiss reported on College Council. College Council currently approves categorically funded positions; Program Review is not included in that process. Need to develop transparency in process and fit categorical funded needs into the program review process. We've changed our processes before – we can tweak our process to accommodate more programs. This is an opportunity to work with the campus to meet the needs of these categorical programs. Problematic is that they approved through college council several positions in student equity – the college absorbs the categorical positions and they go in the general fund, but we've already hired, so can't fund other requested positions because funding then goes to general after the categorical funding disappears – the campus has to fund them. Maybe they should submit their plan to program review at the same time they submit their requests.	
Probation Remediation Reports	<p>MARKETING--We didn't receive anything from marketing, which is still on probation. Notify the president, and they may not submit any needs requests. This area refuses to evaluate. Kay talked to him and he said he was working on it, but it was not received.</p> <p>FOOD & NUTRITION –PROBATIONARY Remediation Report submitted Committee reviewed report. Stacy Meyer moved for continuation for FOOD & NUTRITION. Joel Lamore gave 2nd – report addressed deficiencies. Discussion? No. All in favor moving to continuation? Motion passed unanimously with no opposition or abstentions</p> <p>WATER SUPPLY TECHNOLOGY - PROBATIONARY Remediation Report submitted. Committee reviewed report and addendum memo. Complex document. Committee concern over previous document's wordin in some sections. Committee to redact statements in original document and replace with verbiage from remediation document. Joel Lamore moved to accept new remediation, take out elements of first document that are controversial and replace with "see the remediation document". 2nd from Stacy Meyer. DiscussionMotion passed unanimously with no opposition or abstentions.</p>	<p>P. Milligan will send an email to the departments notifying them of their status.</p> <p>For Water Supply Technology, . P. Milligan will include memo with first remediation document. Remove sentence "other additions you may want to include in the report." She will also revise original efficacy report as directed by the committee.</p>
Misc.	<p>Two departments are requesting managers. We don't have a form for this. K. Weiss suggested that they use existing faculty form and note that it is for a manager; Stacy Meyer was advised to use classified request for her classified manager request.</p> <p>Committee would like to be known as considerate of new types of requests. Need for campus discussion of our process to tailor to different needs. Self-evaluation needed.</p>	Committee to develop managerial request form for future use.
Adjournment	Meeting adjourned at 9:25 a.m.	

Next Meeting	November 4, 2016	
--------------	------------------	--